

MEMORANDUM FOR: Assistant Director for Personnel

SUBJECT : Control of Ceilings

25X1A 1. In your memorandum of April 12 you indicated that the Comptroller's memorandum to me of 23 March 1954 concerning Project [] did not indicate clearly exactly what was approved. I concur wholeheartedly in your suggestion to have details regarding approved changes, especially ceiling changes, clearly indicated in the memorandum which I sign.

2. I have asked the Management Staff to summarize its recommendations in sufficient detail on the action memorandum which I approve to clearly indicate the organization, T/O and personnel ceilings affected by each study.

3. I appreciate your calling my attention to this matter and will welcome any additional suggestions which you may have from time to time.

L. K. WHITE
Acting Deputy Director
(Administration)

MS/JHP:jaw(22 Apr 54)
Rewritten:SA/DD/A:WEB:sh(26 Apr 54)

Distribution:

- 3 - Management Staff
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